



**Alliance - Music Studio
LESSON POLICIES**

2018/19 Season

Scheduling:

- Lessons are scheduled in 30 minute time slots between 4:00 – 8:00PM, Monday, Tuesday, and Thursday.
- Two time slots can be scheduled where openings permit.
- Lessons take place once per week.
- A month is considered one “class” of lessons. Class begins on the first lesson day of the month.
- Students maintain the same time slot from month to month unless a request is made and the change is available.

Payment:

- Lessons are billed **per month**. Generally there are four weeks in the month – members pay \$110 and non-members pay \$135. However, occasional months have 2, 3 or even 5 lessons. (Lesson prices break down to \$25 per meeting plus a \$10 administration fee for members and \$32.25 plus the \$10 administration fee for non-members.)
- Payment is required in full and in advance. Pro-rates are not offered.
- After first month, continuing students must agree to auto-pay and have a credit card on file. Auto-pay will be processed on the 26th of each month (or the Friday prior if the 26th falls on a Saturday, Sunday or Monday). An email will be sent as notification of billing.
- Two weeks’ notice is required in writing for lesson discontinuation. Payment for the following month will be processed and not refunded without two weeks’ notice.
- No refunds or credits will be applied after the class start date.

Missed Lessons:

- Student initiated missed or cancelled lessons are not eligible for a refund or credit.
- Due to a lack of openings make-up lessons are difficult to coordinate and not guaranteed.
- Instructor initiated missed or cancelled lessons will be refunded or credited.

My signature below states the following:

- I give my child(ren) permission to participate fully in the Alliance for the Arts music classes. I recognize this program includes, but is not limited to, certain physical activities, which may pose some risk of injury. I further understand and agree that the Alliance for the Arts is not an insurer nor is responsible for any costs incurred by me or my child arising from activities conducted within the scope of this program.
- I have read and understand the Scheduling, Payment and Missed Lesson Policies.
- I understand that photographs may be taken of my child during the course of this class and I give the Alliance for the Arts permission to use these photographs for publicity purposes.

Parent Signature

Date